

Investigation Management Training Programme

Tait Walker Chartered Accountants Forensic Services Department have developed a training programme based around 5 modules. These modules are designed to give your staff the core legal and procedural knowledge and skills to undertake an investigation from the very beginning through to providing a file of evidence for criminal or civil proceedings.

Our training staff draw on many years of experience in various areas of law enforcement and all have the appropriate teaching qualifications as well as formal academic professional certification in their different fields of expertise. We have successfully delivered training to a number of large and small businesses throughout the U.K. and Ireland.

Programme Benefits

- Content developed by industry experts.
- Delegates will understand the key processes of effectively managing an investigation.
- Delegates will develop the skills to help them become more effective in their role in the workplace.
- Delegates will gain transferable skills to effectively and sensitively deal with all issues of internal, external, collusive fraud, criminal activity or disciplinary matters.
- Familiarises delegates with court layout and practice and encourages them to produce effective and professional courtroom delivery.
- Provides delegates with guidance on procedures used in handling, recording and storage of property recovered during an enquiry.
- To give the delegates knowledge and understanding of investigative interviewing which complies with the law and current best practice.
- Provide delegates with the knowledge to prepare a file of evidence to a recognised standard and format, currently adopted by Law Enforcement and Courts.

Programme Modules

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| 1. Fraud Investigative Workshop | - | Module duration - 1 Day |
| 2. Investigative Interview Skills Day | - | Module duration - 1 Day |
| 3. Statement Taking and Writing | - | Module duration - 1 Day |
| 4. Exhibits Handling | - | Module duration - ½ Day |
| 4a. Case File Management | - | Module duration - ½ Day |
| 5. Courtroom Skills | - | Module duration - 1 Day |

(The two ½ day modules will be delivered on the same day)

Programme Venue

Tait Walker Chartered Accountants
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Programme Costs

1st September 2009 - training commencement 1st Module

One 1 Day Module - £150.00 / delegate.

Programme package - five modules - £600.00 / delegate.

All prices are subject to VAT at the appropriate rate.